



Staff Accountant

Location: San Ramon, California

Department: Accounting Department

Employment: Hourly

Salary: TBD

About Our Company

Come work for a great company with strong employee retention and a team of industry veterans with true passion for what they do. GSO, a General Logistics Systems company, is a leading regional delivery carrier which has been providing Priority, Ground, and Freight services throughout the West since 1995. Thousands of companies across all industries rely on our company to deliver time-critical packages and documents every day because we've got an amazing team that goes the extra mile for our customers. We're always looking to expand our team with like-minded professionals, therefore if this job might be a good fit for you, send us your resume.

Position Summary

An established parcel company is seeking a qualified and proactive individual to join our Finance team as a Staff Accountant in our San Ramon corporate office. This position will primarily be assisting the Finance Department with the month-end close process and completing ad-hoc projects as needed. Our ideal candidate will possess outstanding levels of attention to detail and great organizational and analytic skills. The ideal candidate will have a successful history of preparing journals entries, completing fluctuation review, and reconciling accounts. A good foundation in understanding operational accounts will be a key indicator of success for the person in this role.

Responsibilities & Duties

- Integral role in month end close, including preparation of various journal entries, monthly accruals, and related reports
- Prepare account analysis, accrual calculations, allocations and other related schedules
- Analyze various financial reports for accuracy and consistency
- Prepare monthly Balance Sheet reconciliations for assigned accounts. Ability to follow-up on identified issues is a key to success
- Assist with monthly internal financial statement review
- Assist with yearly audits and budgeting
- Comply with existing accounting procedures
- Work on special financial analysis projects as required
- Functions as a team member to work cooperatively with others to achieve assignment goals and objectives
- Answers accounting and financial questions by researching and interpreting data.
- Protects organization's value by keeping information confidential.

Qualifications Needed:

- BS in Accounting/Finance with related experience or at least 3 years of progressive accounting experience - Knowledge of basic accounting skills, including AP, AR and GL
- Strong attention to detail and exemplary organizational skills.
- Outstanding analytical skills
- Good communication and interpersonal skills to enable effective interaction with all levels of personnel.

- Work ethic based on a strong desire to exceed expectations
- Excellent computer skills, Microsoft Dynamics experience a plus!
- Excellent multi-tasking skills and ability to prioritize workflow.
- Evidence of well-developed leadership skills.
- Mitigate and solve time sensitive issues.
- Demonstrate skills to balance multiple projects, meet deadlines and communicate effectively in an ever-changing, fast-paced environment.
- Outstanding written and verbal communication skills.
- Knowledge and understanding of MS Office Suite (especially excel) and industry systems.
- Prior transportation and delivery service experience a plus.
- Willingness to roll up your sleeves and do whatever is necessary.

Preferred Qualifications:

- Microsoft Dynamics experience

Benefits for Full-Time Employees

- 401K with employee matching
- Healthcare benefits
- PTO & Sick Leave
- Direct Deposit

To Apply

Please email your resume and cover letter to careers@gso.com.

EEO Commitment:

GSO, a General Logistics Systems company, is an Equal Employment Opportunity (EEO) employer and is committed to a diverse workforce. We welcome all qualified applicants to apply to at GSO and we strive to select the best qualified applicant for each position in our organization. Applicants will receive fair and impartial consideration without regard to race, sex, color, national origin, age, disability, veteran status, genetic data, gender identity, sexual orientation, religion or other legally protected status, or any other classification protected by federal, state, or local law. GSO complies with all laws and regulations relating to employment discrimination, and are always committed to doing what's right.