



# Package Handler

**Location:** 1600 Champagne Ave, Ontario, CA 91761

**Department:** Operations

**Shifts:**

5:00pm-10:30pm Monday – Friday or

10:30pm-4:00am Monday – Friday or

4:00am-9:30am Monday – Friday or

5:00pm-10:30pm Sunday-Thursday or

**Salary:** TBD

**About Our Company**

Come work for a great company with strong employee retention and a team of industry veterans with true passion for what they do. GSO, a GLS Company is a leading regional delivery carrier which has been providing Priority, Ground, and Freight services throughout the West since 1995. Thousands of companies across all industries rely on our company to deliver time-critical packages and documents every day because we've got an amazing team that goes the extra mile for our customers. We're always looking to expand our team with like-minded professionals, therefore if this job might be a good fit for you, send us your resume.

**Position Summary**

We are seeking motivated Package Handlers to play a crucial role in the success of GSO whether they're sorting packages, loading trucks, or unloading trucks. Package handlers work closely as a team to make sure all of the behind the scenes work is done safely and successfully so that we can ensure that our customers receive their packages on time. The Package Handlers are responsible for effectively supporting the Operations Management teams' efforts in ensuring day-to-day operations needs are met and maintain great service for our customers. The Package Handlers expected to meet performance standards set by management and to comply with all company policies and procedures.

**Responsibilities & Duties**

- Offload and sort incoming packages for distribution and/or prepare outgoing freight for delivery by performing the following duties:
- Maintain and contribute to a safe work environment by adhering to policies and procedures as outlined in the Company Safety Program
- Offload all inbound freight for distribution
- Sort packages according to destination by sort code
- Check for incorrect zip codes and destination codes to prevent missorted packages
- Examine appearance of outgoing packages for damage
- Load all sorted freight on outbound trucks
- Maintains workflow within the department.
- Contributes to team effort by accomplishing related results as needed.
- Performs other tasks projects and duties as assigned by management.

**Qualifications Needed:**

- Successfully complete all pre-employment screenings
- Ability to read and understand English and apply common sense to carry out instructions furnished in written or oral form
- Ability to lift, push, pull, and/or move items up to 75 pounds
- All applicants must be a minimum of 18 years of age, with good communication skills
- Forklift and pallet truck experience or certification a plus

- Manage the needs and expectations of operations and management.
- Demonstrate skills to balance multiple projects, meet deadlines and communicate effectively in an ever-changing, fast-paced environment.
- Attention to detail and exemplary organizational skills.
- Customer service oriented, courteous and professional.
- Positive attitude and professional demeanor, ability to communicate effectively at any level.
- Exceptional interpersonal communication and relationship-building skills.
- Geographic knowledge of the region you are working within.
- Prior transportation and delivery service experience a plus

**Benefits for Full-Time Employees**

- 401K with employee matching
- Healthcare benefits
- PTO & Sick Leave
- Direct Deposit

**To Apply**

Please email your resume and cover letter to [careers@gso.com](mailto:careers@gso.com) OR

Come down to apply in-person 1600 Champagne Ave, Ontario, CA 91761 Mon-Fri 9:00am-5:00pm

**EEO Commitment:**

GSO, a GLS Company, is an Equal Employment Opportunity (EEO) employer and is committed to a diverse workforce. We welcome all qualified applicants to apply to at GSO and we strive to select the best qualified applicant for each position in our organization. Applicants will receive fair and impartial consideration without regard to race, sex, color, national origin, age, disability, veteran status, genetic data, gender identity, sexual orientation, religion or other legally protected status, or any other classification protected by federal, state, or local law. GSO complies with all laws and regulations relating to employment discrimination, and are always committed to doing what's right.