

GL Accountant

Location: San Ramon, California

Department: Accounting Department

Employment: Full Time, Monday through Friday

Salary: TBD

Position Summary

An established parcel company is seeking a qualified and proactive individual to join our Finance team as a Staff Accountant in our San Ramon corporate office. This position will primarily be assisting the Finance Department with the month-end close process and completing ad-hoc projects as needed. Our ideal candidate will possess outstanding levels of attention to detail and great organizational and analytic skills. The ideal candidate will have a successful history of preparing journals entries, completing fluctuation review, and reconciling accounts. A good foundation in understanding operational accounts will be a key indicator of success for the person in this role.

Responsibilities & Duties

- Integral role in month end close, including preparation of various journal entries, monthly accruals, and related reports
- Prepare account analysis, accrual calculations, allocations and other related schedules
- Analyze various financial reports for accuracy and consistency
- Prepare monthly Balance Sheet reconciliations for assigned accounts. Ability to follow-up on identified issues is a key to success
- Assist with monthly internal financial statement review
- Assist with yearly audits and budgeting
- Comply with existing accounting procedures
- Work on special financial analysis projects as required
- Functions as a team member to work cooperatively with others to achieve assignment goals and objectives
- Answers accounting and financial questions by researching and interpreting data.
- Protects organization's value by keeping information confidential.

Qualifications Needed:

- BS in Accounting/Finance with related experience or at least 3 years of progressive accounting experience required
- In-depth knowledge of basic accounting skills, including AP, AR and GL
- Outstanding analytical skills, strong attention to detail and exemplary organizational skills.
- Good communication and interpersonal skills to enable effective interaction with all levels of personnel.
- Work ethic based on a strong desire to exceed expectations
- Excellent computer skills, Microsoft Dynamics experience a plus!
- Mitigate and solve time sensitive issues.
- Demonstrate skills to balance multiple projects, meet deadlines and communicate effectively in an ever-changing, fast-paced environment.
- Outstanding written and verbal communication skills.
- Knowledge and understanding of MS Office Suite (especially excel) and industry systems.
- Prior transportation and delivery service experience a plus.
- Willingness to roll up your sleeves and do whatever is necessary.

Benefits for Full-Time Employees

- 401K with employer matching
- Healthcare benefits
- Dental, Vision and Life AD&D
- PTO & Sick Leave
- Direct Deposit

To Apply:

Please email your resume and cover letter to careers@gso.com and include your salary requirements.

EEO Commitment:

GSO, a General Logistics Systems Company, is an Equal Employment Opportunity (EEO) employer and is committed to a diverse workforce. We welcome all qualified applicants to apply to at GSO, a General Logistics Systems Company and we strive to select the best qualified applicant for each position in our organization. Applicants will receive fair and impartial consideration without regard to race, sex, color, national origin, age, disability, veteran status, genetic data, gender identity, sexual orientation, religion or other legally protected status, or any other classification protected by federal, state, or local law. GSO, a General Logistics Systems Company complies with all laws and regulations relating to employment discrimination, and are always committed to doing what's right.